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## Operations and Maintenance Manual for All Locker Products

Thank you for choosing WEC metal Lockers for your project. This manual is an important reference tool in maintaining your lockers. WEC lockers are built to require minimal maintenance because of improvements in materials, design and fabrication techniques.

**Painted Finish:** The high quality paint finishes used on our metal lockers will maintain their appearance and protective value for a long time if properly maintained. It must be kept dry and free from exterior environmental invasion of the paint. To clean the product use a damp cloth with a mild soap solution if required, and then immediately wipe thoroughly dry.

Abrasive cleaners or harsh detergents shall NOT be used.

**Touch Up Painting:** Field touch up paint used to repair scratches is not as durable as the original factory applied finish but will provide satisfactory service if properly applied. The touch up paint may fade at a faster rate than factory applied paint so it is important to use as little touch up paint as possible; this will minimize the color difference as the paint ages. For best results do not apply touch up paint when the surface to be coated is wet, or when the temperature is below 55 degrees F or above 90 degrees F. Touch up paint will usually dry in four to five hours after application. One coat is sufficient for most applications.

Locker rooms have to be well ventilated to reduce humidity, especially locker rooms associated with swimming pools. Airborne corrosives like chlorine fumes are extremely detrimental to the finish on lockers, pedestals or any metal surface.

**Safety Inspection:** Periodic inspections of materials shall be made maintaining or replacing missing, inoperable, broken, bent or loose parts including locks and locking mechanism. Anchoring must be again confirmed to be certain it is firm and has not been compromised.

### Replacing Doors:

**5 Knuckle Hinge:** Drill out hinge rivets on the door. Leave hinge attached to frame then replace with new door by riveting back onto hinge.

**Continuous Hinge:** Drill out hinge rivets on the frame leaving the hinge attached to the door and replace the door by riveting its hinge back onto the frame. On lockers with welded hinges the welds need to be ground off or drilled out and the hinge reattached to the door frame using rivets.

**3" Butt Hinges:** Remove the hinge pin, leaving one hinge leaf attached to the frame and the other attached to the door. Attach new door by reinstalling hinge pins.